



# S5 Duchesne College Alcohol and Other Drugs Policy and Procedures

## 1. VISION AND VALUES OF DUCESNE COLLEGE

### Vision

At Duchesne College (**College**) we are committed to living our vision to inspire personal growth within an inclusive, socially aware community that is impelled to act against actions in contravention of College Values.

### Values

All students are required to be aware of and act consistently with the College's values as set out in the Statement of Values and Philosophy.

## 2. SCOPE

This policy is applicable to all:

- a) College students (including both residents and associate members of the College, being those individuals who are not permanent residents, but have been granted access to College facilities) (**Students**) and
- b) visitors of Students.

This policy is to be read in accordance with the *Liquor Act 1992* (Qld), the *Drug Misuse Act 1986* (Qld), the *Drug Misuse Regulation 1987* (Qld).

This policy applies to conduct engaged in by Students and visitors of Students that:

- a) Occurs on, or in connection to, College grounds including:
  - a. the College's physical campus; or
  - b. at a facility associated or affiliated with the College, such as Inter-College Council (**ICC**) events and activities, student clubs and societies or at a University of Queensland (**UQ**) related event;

- b) Takes place at or in connection to any College related function, conference or event or as part of deployment on College business or where a person is a representative of the College (such as Student placements, secondments and exchanges); and
- c) Occurs in connection with the enrolment status of a Student at the College.

Conduct that is contrary to this Policy may also be a breach under other College policies.

## **INTRODUCTION AND PURPOSE**

### **Introduction**

The College is committed to fostering a safe, respectful and supportive environment and addressing risks to health and safety caused by the unlawful and irresponsible use of alcohol and other drugs and kerbing conduct which impacts on the community living expectations.

The College permits the lawful and responsible use of legal drugs (such as alcohol or prescription medication used by the person holding the prescription), insofar as it is undertaken in compliance with appropriate legislation, medical advice, College policies and procedures, UQ policies and procedures, their intended prescribed use and consideration of relevant cultural conventions.

### **Purpose and Objectives**

#### *Drugs and Alcohol*

The College has a zero-tolerance to illegal or illicit drugs and substances.

The College respects the rights of Students who are aged 18 years and over to consume alcohol within the College or whilst at College functions or events in a responsible and legal manner.

To comply with obligations around the responsible and legal service of alcohol at official College events, all Students (and their guests/visitors) will be required to present identification (proof of age) on every occasion should they wish to be served alcohol.

The College recognises that alcohol is a part of the social lives of many Students and as such, it is committed to:

- educating Students about alcohol and other drugs through programs and resources that help to eliminate misperceptions about alcohol and other drug use among peers;
- creating opportunities for open and honest dialogue about the use and abuse of these substances; and
- promoting awareness as to physical, psychological, social and behavioural impacts of alcohol and drug consumption.

This commitment extends to legal substances such as cigarettes, e-cigarettes, and over-the-counter medications – the use of which may lead to addiction or other adverse effects on health, social or academic performance.

The College also recognises the importance of creating and supporting alcohol-free activities and environments that promote a wide variety of social, cultural, service and sporting experiences.

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All Students are responsible for conducting themselves in a way which is consistent with the Statement of Values and this policy and for personally consuming prescription drugs and alcohol responsibly. Failure to comply with these may result in disciplinary action against individuals or groups.

### **Consumption By Minors**

- No person of 17 years or younger may consume alcohol at the College or at College functions in accordance with the Scope of this policy.
- No College Student, employee or visitor shall supply alcohol to persons under the age of 18 years within the Scope of this Policy.

### **Expected Behaviour**

- Drunkenness and the irresponsible consumption of alcohol and drugs is not an excuse for misbehaviour or breaching the College's policies. The full consequences for misbehaviour will follow even if a person is intoxicated. An exemption to this provision is where a person's drink may be 'spiked'.
- Students and guests/visitors may only consume alcohol in the designated areas and times set out in this Policy so as to ensure to study habits and/or sleep patterns are not adversely impacted and minimal disruption to other Students.
- No person is to be coerced, however subtly, to drink or to drink excessively, including through competitive drinking games or any activity which may be conceived as hazing.
- Every person who consumes alcohol is responsible for their actions and acting in accordance with this Policy and the College values and other policies.
- Students will be expected to advise and inform any visitors of the terms of this policy and to ensure the guest/visitor's compliance with this policy. Students must meet all guests at the front door of the College and accompany them throughout their time on College grounds.

### **Unacceptable Conduct, paraphernalia or Consumption of Alcohol**

- Activities or any paraphernalia that encourage excessive, rapid or dangerous consumption of alcohol, including, but not limited to hazing, drinking games, "goon bags" and funnels are prohibited. If found with any prohibited paraphernalia, the College may confiscate and destroy the item and a Student may face disciplinary action.
- Any large containers or quantities of alcoholic beverages (like casks, kegs or slabs) are not permitted on the College grounds or to be purchased for personal consumption. The only time in which large containers or quantities of alcohol are permitted on College grounds is when served in accordance with Responsible Service of Alcohol (**RSA**) obligations as part of an official College event. Such items remain property of the College following cessation of such an event.
- Activities that support, promote or endorse businesses that sell alcohol or encourage the sale or consumption of alcohol are strictly prohibited, including, but not limited to seeking sponsorship for any activities held at or organised by the College or UQ.

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- Home brewing and distilling equipment is not permitted in College, and in accordance with health and safety regulations, home brew is forbidden to be stored or consumed on College premises.

### **Permitted Drinking Times**

#### *Non-Events*

- In keeping with the values of Duchesne College as an academic community, there is to be no drinking of alcohol on College grounds during SWOTVAC, exam periods and the day before the commencement of each semester or teaching period for any of the universities that Students are enrolled in and attend in Brisbane (**Prohibited Periods**).
- Outside of the Prohibited Periods, Students and their guests/visitors are permitted to drink alcohol socially between the hours of 5pm and 10 pm, Monday to Friday and 12 noon – 10pm Saturday to Sunday. No drinking is permitted after 10pm.

#### *For Events*

- There is to be no organised events where alcohol is consumed at the College prior to 5.00pm, Monday to Friday, and prior to 12 noon Saturday to Sunday.
- In acknowledgement of community living and respecting the rights of all Students, drinking is not permitted in the College prior to 12 midday, except in exceptional circumstances and where prior approval has been obtained in writing by the Head of College. All events must conclude by 10pm.

### **Permitted Drinking/Designated Areas**

- Outside of the Prohibited Periods, Students and their guests/visitors are permitted to socially drink alcohol between the hours of 5pm and 10 pm, Monday to Friday and 12 noon to 10pm Saturday to Sunday, in the following areas:
  - in The Quad (maximum of 20 persons)
  - Dining Hall Terrace (maximum of 20 persons),
  - Café Duchesne (maximum of 20 persons),
  - the two RP balconies (maximum of 6 persons), and
  - a Student's room (maximum of 4 persons). Please note that the maximum of 4 is a requirement of fire safety guidelines,

#### **(Designated Areas).**

The Common Rooms, the Dining Hall, and/or other parts of the grounds within the College are **not** Designated Areas unless approved by the Head of College or delegate. Consumption of alcohol **outside** of those Designated Areas and times, and for events, requires the prior approval from the Head of College or delegate.

- The College encourages students and visitors to use the Designated Areas of the College during the permitted times to socially consume alcohol. The purpose of Designating Areas in the College which are open and accessible to all is to promote the College's objectives of creating awareness around responsible consumption of alcohol and creating a safe space.
- The College will not supply or sell Students alcohol. The purpose of restricting the times and areas in which alcohol may be consumed is to ensure the health and safety of all Students and guests/visitors and to promote harmonious community living whereby boundaries and personal choices are encouraged, supported and respected.
- In order to meet the College's commitment to encouraging a healthy environment and reduce health risks from drinking alcohol, the College endorses the *"Australian Guidelines to Reduce Health Risks from Drinking Alcohol."* Under those guidelines, alcohol consumption for adults of legal age is limited to a maximum of four standard drinks per day, and no more than 10 standard drinks per week. This guide should be complied with when consuming alcohol at the College.
- Students are permitted to carry opened alcohol containers in hallways and stairways whilst on their way to one of the Designated Areas but they are not to drink from such containers until they are in a Designated Area. Stairways or hallway are not Designated Areas.

## 5. MANAGEMENT OF INAPPROPRIATE BEHAVIOUR FROM ALCOHOL

Inappropriate behaviour resulting from consumption of alcohol will not be tolerated. Intoxication is frequently associated with significant harm to people and property.

Instances of alcohol abuse or drug abuse and related injuries or other incidents must be immediately reported to the Head of College or Deputy Head of College (Students) via [reporting@duchesne.uq.edu.au](mailto:reporting@duchesne.uq.edu.au)

The matter will be addressed confidentially by the Head of College, the Deputy Head of College (Students), and the Student Club President and/or the Head Resident Leader, where the Head of College deems their involvement appropriate, with the individual(s) concerned. Actions may include;

- A meeting with the Head of College and Deputy Head of College (Students) to discuss behaviour and circumstances;
- Disciplinary action under the Grievance Management Policy which may include cancellation of residency.
- Charges levied to Student accounts for any damage to property
- Individual follow up and monitoring
- Referral of the individual to the College Counsellor or an external professional services e.g the University of Queensland Counselling Service for support and assistance

In the case of a person of 17 years or younger having been offered or having consumed alcohol, the Student(s) will be required to meet with the Head of College and Deputy Head of College (Students). The outcome may result in disciplinary action for all parties involved, communication with parents/guardians for any minors involved, and up to and including cancellation of enrolment with the College in accordance with the Statement of Values and Philosophy.

In the case of serious intoxication by Student Leader(s), the Student(s) will be required to meet with the Head of College and Deputy Head of College (Students). The outcome may result in disciplinary action in accordance with the Statement of Values and Philosophy and the loss of their Student Leader position.

## **6. DRUG POLICY**

In accordance with the Scope outlined in part 2 of this policy, the College prohibits and has a zero tolerance towards the use of illegal substances and misuse of prescribed medications. A breach of this Policy may result in the College taking disciplinary action in accordance with the Statement of Values and Philosophy.

In addition, where the College becomes aware of Students or guests/visitors having in their possession illegal drugs or using, selling or dealing in illegal substances the College will:

- deal with any breaches of this Policy in accordance with its Statement of Values and Philosophy , which may result in a Tier 3 outcome, namely permanent suspension and refusal from re-enrolment; and/or
- referral of the matter to the Police.

### **Cigarettes/E-Cigarettes**

The College and the UQ St Lucia Campus are non-smoking areas. Smoking is not permitted anywhere on the College site. This applies for e-cigarettes and 'vaping' products.

### **Prescription Medications**

Students who have been identified with health conditions and take prescribed medication are required to ensure they comply with their individual health care plans with respect to:

- Over-the-counter medication both short and long-term
- Prescribed medication both short and long-term
- Complementary medication both short and long-term

Students who take prescribed medications must take all reasonable steps to ensure the management of their condition and prevent against unauthorised access or consumption, including keeping medications in a secure place which is not easily accessible by other Students guests/visitors and likely to encourage potential misuse.

Students who reasonably believe that there prescription medications may have been stolen or misplaced must report to the Head of College or Deputy Head of College (Students) immediately.

## **7. DISSEMINATION OF POLICY**

The College acknowledges the importance of raising awareness of the risks attached to alcohol and drug misuse and the importance of insisting on a responsible and lawful approach to alcohol and drug consumption. In order to achieve these outcomes, the College will ensure that this policy is disseminated to students, staff, the College Council and other key stakeholders through:

- Ensuring accessibility to the policy at all times by publishing it on the College's website.

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- Ensuring that incoming and current Students have read the policy and acknowledged their agreement to abide by it in signing the Statement of Values/student leadership agreement as applicable.
- Informing students about the Policy during Welcome Week, Pre-Leadership and Leadership Weeks and at other Student information sessions. This may be undertaken in association with an external provider or with presentations by professionals working/researching in the field of alcohol and drug awareness.
- Related information sessions, such as those on the College's Bullying, Harassment and Discrimination Policy, will cross reference the Alcohol Policy and Procedures.
- The Community Living Handbook and Resident Leaders' Handbook includes information on:
  - where the Alcohol Policy and Procedures document can be accessed, and
  - External resources including counselling support services, such as the [Alcohol and Drug Information Service](#)

## RELATED LEGISLATION AND DOCUMENTS

<b>Relevant Legislation</b>	<a href="#">Liquor Act 1992 (Qld)</a> <a href="#">Drugs Misuse Act 1986 (Qld)</a> <a href="#">Drug Misuse Regulation 1986 (Qld)</a>
<b>Related Duchesne College Policy Documents</b>	<a href="#">Duchesne College Bullying, Discrimination, Harassment and Hazing Policy</a> <a href="#">Duchesne College Community Living Handbook</a> <a href="#">Duchesne College Covid Safe Action Plan</a> Duchesne College Enrolment Contract Duchesne College Event Management Plan Form Duchesne College Resident Leader's Handbook <a href="#">Duchesne College Student Code of Conduct</a>
<b>Related UQ Policies</b>	<a href="#">The University of Queensland Alcohol and Other Drugs Policy</a>  <a href="#">The University of Queensland Event Approval and Control Procedures</a>  <a href="#">The University of Queensland Prevention of Discrimination, Harassment and Bullying Behaviours</a>  <a href="#">The University of Queensland Student Integrity and Misconduct Policy</a>  <a href="#">The University of Queensland Student Code of Conduct</a>

## FEEDBACK

College staff, Students, and parents/guardians may provide feedback or inquiries about this policy by emailing: [manager@duchesne.uq.edu.au](mailto:manager@duchesne.uq.edu.au)

## APPROVAL AND REVIEW DETAILS

<b>Approval and Review</b>	<b>Details</b>
Policy Approval Authority	College Council
Originally Created	15 March 2021
Reviewed and Approval Date	28 February 2023
Review Date	01 March 2024
Policy Administrator	Head of College and Chief Executive

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## APPENDIX 1: [Consumption guidelines](#)

As per RSA guidelines and [The University of Queensland Event Approval and Control Procedures](#)<sup>1</sup> limits will be placed on the standard drinks per head over the time of the applicable College events.

- The maximum amount of alcohol available at a function must be controlled so that the anticipated allowance per person will be well below the level likely to result in a blood alcohol concentration of 0.05%.
- The maximum allowable quantities of alcohol are calculated on the basis of the amounts per person set out in the tables below. It is assumed that 20% of the patrons will be very light or non-drinkers.
- Where male/female attendance is known:
  - For Males:

Type of liquor	First 1 1/2 hours		Each hour extra	
	Alcohol (grams)	Liquor (litres)	Alcohol (grams)	Liquor (litres)
Light beer	30	1.5	10	0.5
Beer	30	0.75	10	0.3
Wine	30	0.4	10	0.15
Spirits	30	0.1	10	0.04

- For Females:

Type of liquor	First 1 1/2 hours		Each hour extra	
	Alcohol (grams)	Liquor (litres)	Alcohol (grams)	Liquor (litres)
Light beer	20	1.0	7	0.3
Beer	20	0.5	7	0.2
Wine	20	0.25	7	0.1
Spirits	20	0.06	7	0.02

- Where male/female attendance is not known (assuming 50:50 ratio):

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<sup>1</sup> Refer to Section 7.3: Consumption guidelines in the Event Approval and Control Procedures  
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Type of liquor	First 1 1/2 hours		Each hour extra	
	Alcohol (grams)	Liquor (litres)	Alcohol (grams)	Liquor (litres)
Light beer	25	1.25	8.5	0.4
Beer	25	0.6	8.5	0.2
Wine	25	0.3	8.5	0.1
Spirits	25	0.08	8.5	0.03

- One standard drink (285 ml glass of full strength beer, 100 ml glass of wine, 30ml nip of spirits) is equal to 10gms of alcohol approximately.
- Promotional staff at events must not promote consumption patterns that are inconsistent with responsible consumption, as defined in the [NHMRC Guidelines](#).